

**Town of Mundare  
Regular Council Meeting Minutes  
June 3, 2014**

**Present** Mayor Charles Gargus, Councillors, F. Rosypal, M. Greening, I. Talaga, J. Burghardt

**Staff** CAO Colin Zyla, Theresa Warawa, Terry Zapf,

**Call to Order** Mayor Gargus called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**14/82** Talaga that the agenda be adopted as amended.

- 7(e) Recycle Pickup
- 7(f) Covenant Health
- 7(g) Weed & Unsightly notices

Carried

**Delegation**

(a) Susan Campbell – Community Development Officer

Susan was present to provide an update on what she is working on.

- has completed job descriptions for all employees
- advertised and conducting interviews for summer staff
- a draft Human Resources policy manual is in progress
- implementing a performance review process
- monitoring and reviewing the employee benefits program
- representing the Town of Mundare at meetings and events in Mundare and other communities within Lamont County
- in collaboration with other Town Staff and community members plan special events and programs that address the needs of the community
- assist in maintaining and updating the town website
- produce the Town of Mundare monthly newsletter

Discussion also took place about Town representation at the golf tournaments in Town.

**14/83** Rosypal that the Community Development Officer report be accepted as presented.

Carried

**(b) Terry Zapf – Public Works Report**

**14/84** Greening that the Public Works report be accepted as presented. Carried

**Minutes****(a) Regular Council Meeting – May 6, 2014**

**14/85** Talaga that the minutes of the regular council meeting of May 6, 2014 be accepted as amended. Carried

**(b) Regular Council Meeting, May 20, 2014**

**14/86** Greening that the minutes of the regular council meeting of May 20, 2014 be accepted. Carried

**Finance****(a) Monthly Summary – April 2014**

**14/87** Burghardt that the Monthly Summary for April 2014 be accepted as information. Carried

A recess from 8:20 p.m. to 8:30 p.m.

**Business****(a) Lot Proposals – 5219 & 5223 50 Street**

Two proposals were received for 5219 and 5223 50 Street.

Discussion took place about the two proposals.

**14/88** Rosypal that the decision to sell the lots be tabled to a future meeting as the CAO will contact one of the interested parties to see if they would be interested in a different mainstreet lot. Carried

**(b) Canada Post – Saturday Closings**

A letter was received from Canada Post proposing changing the hours at the Post Office in Mundare.

The Post Office would be closed on Saturdays and noon hours and open late on Thursdays.

**14/89** Greening that a letter be sent to Canada Post accepting the Saturday closure but opposing the noon hour closure.

Carried

**7(c) Fences at Golf Course**

An application was received for a fence at 29 Whitetail Green.

Discussion took place on how the Town wants to proceed with fencing along the golf course when a house backs onto the golf course.

- the permit is for a 5 ½ foot fence in the backyard
- the property line of the house is 5 feet from the house
- the residents would like to pour a walkway along their house which would encroach 2 feet onto town property

-a question arose if 6 feet is appealing backing onto the golf course

**14/90** Greening that the Town of Mundare enter into an encroachment agreement with the residents of 29 Whitetail Green for a fence to encroach onto 6A Whitetail Green

Carried

**14/91** Burghardt that the Town revisit the fence regulations and explore changing the Land Use Bylaw for homes that back onto the golf course.

Carried

A recess from 9:00 pm to 9:05 p.m.

**7(d) 5232 – 53 Avenue**

In 2012 a permit was issued for a deck and fence. In 2013 a stop order was issued as they were building more than a deck on the property. No appeal of the order was received. The information has been sent to the lawyer for a court date set in June.

One of the owners called about the court case. For medical reasons he is unable to do any work on the house. They would like us to hold off on the court action as they want to put the property up for sale.

**14/92** Talaga that the Town of Mundare proceed with a court order for a stop order on construction at 5232 – 53 Avenue subject to an inspection.

Carried

**(e)Recycle Pickup**

Numerous concerns have been brought forward with the Blue Bag Recycle Pickup

- bags are not being picked up and residents do not why
- a bag will get picked up but the cardboard under the bag will get left
- the driver of the truck is driving too fast

The CAO will contact the company and express our concerns.

**(f) Covenant Health**

It is the 150<sup>th</sup> Anniversary of Catholic Health Services in Alberta.

Mundare Hospital will be celebrating the anniversary on September 7.

- The hospital will be looking for sponsors to help cover the costs of landscaping and upgrades to the grounds.

**14/93** Rosypal that the Town of Mundare sponsor a bench for up to \$ 1000 at Mary Immaculate hospital.

Carried

**(g) Weed & Unsightly Notices**

Mary Greening questioned the procedure for weed notices.

- The CAO explained that notices are mailed out and residents are given seven days to adhere or we get a contractor.

If a resident contacts us that they require an extension we will grant them one within reason.

**Correspondence.**

- (a) AUMA Presidents' Summit
- (b) Alberta Health Services

**14/94** Talaga that the Correspondence be accepted as presented.

Carried

**Staff and Council Reports**

**Charlie Gargus**

- attended air cadet inspection
- attended budget meeting
- attended LCREDI meeting
- working on Old Hospital Project

- commented that the Mundare Recreation Centre needs a roof and will have to try to find grant monies
- met with Karen Lemiski in regards to the Ukrainian commeration internment

### **Mary Greening**

- attended Budget meeting
- attended Hospital Board teleconference
- attended Lamont County Hospital Foundation meeting
- attended CIB meeting
- attended Mary Immaculate Hospital Community Board Meeting

### **Frank Rosypal**

- attended budget meeting
- attended Mundare School SAC meeting
- attended Regional Landfill Commission Meeting

### **Irene Talaga**

- attended Seniors Housing Foundation Meeting
- attended Mundare Hospital Auxiliary Tea
- helped and recruited ladies to plant flowers in Town
- concerned about bottle depot
- concerned about cats in town

### **Jaime Burghardt**

- attended budget meeting
- attended meeting about Farmers Day
- locating companies to build a skateboard park

### **Colin Zyla**

- attended CAO meeting
- attended Mundare School Construction Meeting
- attended Budget Meeting
- attended LCREDI Meeting

A recess from 10:10 – 10:15.

## **In Camera**

- (a) Greenhouse Development**
- (b) 2014 Budget**

- 14/95**      Rosypal that the meeting go in camera at 10:15 p.m. to discuss 2014 budget.  
Carried
- 14/96**      Rosypal that the meeting come out of camera at 10:45 p.m.  
Carried
- 14/97**      Rosypal that the 2014 budget be approved as presented.  
Carried
- 14/98**      Burghardt that the 2014 capital budget be approved as presented.  
Carried
- 14/99**      Greening that Bylaw 856/14 – 2014 Millrate Bylaw be given first reading.  
Carried
- 14/100**      Talaga that Bylaw 856/14 – 2014 Millrate Bylaw be given second reading.  
Carried
- 14/101**      Rosypal that permission be given for third and final reading of Bylaw 856/14 –  
2014 Millrate Bylaw.  
Carried
- 14/102**      Burghardt that Bylaw 856/14 – 2014 Millrate Bylaw be given third and final  
reading.  
Carried
- 14/103**      Greening that the wage increase be approved as presented.  
Carried
- 14/104**      Talaga that effective June 1, 2014 Council remuneration rates be as follows.

Monthly Honorarium

Mayor	\$ 240.00
Councillors	\$ 180.00
Regular Meeting	\$ 155.00

Special Meeting \$ 95.00

Convention/Conference Fees

Per Diem full day \$ 150.00  
 Per Diem ½ day \$ 105.00  
 Meals per day \$ 60.00  
 Meals per ½ day \$ 36.00 or actual cost with receipt  
 Mileage \$0.51/km  
 Registration and Accommodation paid by the Town

Carried

**14/105** Rosypal that the following taxes be cancelled under the tax incentive policy

040700 \$ 400.00  
 040800 \$ 729.00  
 040900 \$ 1809.00  
 060101 \$ 1561.17

Carried

**14/106** Burghardt that the following taxes be cancelled to correct incorrect minimum tax calculations.

480101 \$ 15.04  
 021100 \$ 63.52  
 040200 \$ 334.24  
 050700 \$ 267.29  
 090600 \$ 150.13

Carried

**4/107** Greening that the following local improvements be cancelled.

030400 \$ 97.80  
 030700 \$ 97.80  
 040300 \$ 97.80  
 040400 \$ 97.80  
 050200 \$ 391.20  
 050600 \$ 97.80  
 090100 \$ 195.60  
 090300 \$ 97.80  
 090400 \$ 97.80  
 090500 \$ 97.80  
 100400 \$ 97.80  
 100500 \$ 97.80

Carried

- 14/108**      Talaga that bylaw 857/14 – Utility Rate Change Bylaw be given first reading  

Carried
- 14/109**      Rosypal that Bylaw 857/14 – Utility Rate Change Bylaw be given second reading  

Carried
- 14/110**      Burghardt that permission be given for third and final reading of Bylaw 857/14 – Utility Rate Change Bylaw.  

Carried
- 14/111**      Greening that Bylaw 857/14 – Utility Rate Change Bylaw be given third and final reading.  

Carried
- 14/112**      Talaga that Bylaw 858/15 – Garbage Rate Change Bylaw be given first reading  

Carried
- 14/113**      Rosypal that Bylaw 858/15 – Garbage Rate Change Bylaw be given second reading .  

Carried
- 14/114**      Rosypal that permission be given for third and final reading of Bylaw 858/15.  

Carried
- 14/115**      Greening that Bylaw 858/15 be given third and final reading.  

Carried

**Adjournment** Mayor Gargus adjourned the meeting at 11:05 p.m.

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Mayor

\_\_\_\_\_  
Chief Administrative Officer