

## TOWN OF MUNDARE

### BYLAW NO. 932/21

The Council of the Town of Mundare properly assembled enacts as follows:

1. This bylaw is to be cited as the "Assessment Review Board Bylaw".

#### Definitions

2. In this Bylaw:

- a. "Act" means the *Municipal Government Act*, R.S.A 2000, c. M-26, as amended.
- b. "Assessment Review Board" means either the Local Assessment Review Board or the Composite Assessment Review Board.
- c. "Clerk" means the designated officer appointed by Council to carry out the powers, duties and functions of the Assessment Review Board Clerk, pursuant to the Act.
- d. "Complaint" means a complaint about any assessment or tax relating to any assessed property or business within the Town, made in accordance with and under Part 11 of the Act.
- e. "Composite Assessment Review Board" (CARB) means the Composite Assessment Review Board established by this Bylaw to hear complaints referred to in section 460.1(2) of the Act.
- f. "Local Assessment Review Board" (LARB) means the Local Assessment Review Board established by this Bylaw to hear complaints referred to in section 460.1(1) of the Act.
- g. "Member" means a member of the Local Assessment Review Board or the Composite Assessment Review Board appointed pursuant to this Bylaw.

#### Establishment of Boards

3. The following Assessment Review Boards are hereby established to have jurisdiction in the Town:
  - a. Local Assessment Review Board (LARB); and
  - b. Composite Assessment Review Board (CARB).

**ARB Clerk**

4. Council shall by resolution appoint a person as the clerk of the Assessment Review Board.
5. In addition to those duties prescribed in the Act and regulations passed thereunder, the Clerk shall have the following functions and duties:
  - a. maintain a record of current Members;
  - b. ensure that all statutory requirements of the LARB and CARB are met;
  - c. compile necessary documentation for distribution to the Members;
  - d. attend all LARB and CARB hearings.
  - e. such other matters as the Local Assessment Review Board or the Composite Assessment Review Board may direct.
6. Council shall by resolution determine the amount of remuneration payable to the ARB Clerk.

**MEMBERS**

7. Council shall appoint at least three persons as Members of the LARB and at least two persons as Members of the CARB.
8. Members may be appointed for one or more additional consecutive terms.
9. No person who is an employee or councillor of the Town shall be appointed as a Member.
10. A Member ceases to be a Member if:
  - a. the Member becomes an employee of or a councillor for the Town;
  - b. the Member fails to comply with the pecuniary interest provisions in section 480 of the Act; or
  - c. the Member's appointment to Assessment Review Board is rescinded by a resolution of Council.
11. If a Member resigns or ceases to be a Member, Council may at any time appoint a replacement Member for the remainder of the term.
12. Council shall by resolution determine the amount of remuneration and expenses payable to Members.

**Chair**

- 13. Council shall by resolution appoint a Member as Chair of the Assessment Review Board.
- 14. Council shall by resolution determine the amount of remuneration and expenses payable to the Chair.

**COMING INTO FORCE AND REPEAL**


- 15. Should any provision of this Bylaw be invalid, then such provision shall be severed, and the remaining Bylaw shall be maintained.
- 16. That Bylaw No. 849/13-A and all subsequent amendments are hereby repealed.

Read a first time this 6th day of July, 2021.

Read a Second time this 6th day of July, 2021.

Read a Third and final time with the unanimous consent of council present this 6th day of July, 2021.

07/07/2021  
Date

  
Mayor

07/08/2021  
Date

  
Chief Administrative Officer

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